AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

November 2, 2006

SECTION I – GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF SEPTEMBER 7, 2006, MEETING
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE
- D. PRESIDENT'S REPORT
- E. APPROVAL OF CANDIDATES FOR DEGREES
- F. REVIEW AND ACCEPTANCE OF CONFLICT OF INTEREST STATEMENTS

SECTION II – FINANCIAL MATTERS

- A. ANNUAL REPORT ON STUDENT FINANCIAL ASSISTANCE
- B. REPORT OF THE FINANCE/AUDIT COMMITTEE
- C. APPROVAL OF AUTHORIZING RESOLUTION FOR THE COLLEGE OF BUSINESS/GENERAL CLASSROOM BUILDING PROJECT
- D. PRESENTATION OF THE SCHEMATIC DESIGN FOR THE RECREATION FITNESS CENTER (RFC) EXPANSION PHASE II
- E. UPDATE ON CURRENT CONSTRUCTION PROJECTS
- F. APPROVAL OF ANTHEM BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES
- G. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES
- H. APPROVAL OF SECTION 125 FLEXIBLE BENEFIT PLAN ADMINISTRATIVE FEE
- I. APPROVAL TO TRANSFER FUNDS TO THE VEBA (VOLUNTARY EMPLOYEES' BENEFIT ASSOCIATION) TRUST ACCOUNT

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

SUPPLEMENTAL INFORMATION

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

November 2, 2006

SECTION I – GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF SEPTEMBER 7, 2006, MEETING
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

The Long-Range Planning Committee will meet prior to the Board of Trustees meeting on November 2, 2006. A report will be presented.

- D. PRESIDENT'S REPORT
- E. APPROVAL OF CANDIDATES FOR DEGREES

The candidates for master, baccalaureate, and associate degrees, to be conferred December 9, 2006, are listed in Exhibit I-A.

It <u>is recommended</u> that award of the respective degrees <u>be approved</u> subject to the completion of all requirements.

F. REVIEW AND ACCEPTANCE OF CONFLICT OF INTEREST STATEMENTS

In 1983, the Indiana General Assembly enacted amendments to the Indiana "conflicts of interest" law, which provides that "The public servant who knowingly or intentionally: (1) has a pecuniary interest in; or (2) derives a profit from a contract or purchase connected with an action by the government entity that he serves, commits a conflict of interest, a Class D felony."

I.C. 35-41-1-2 defines "public servant" as a person who (1) is authorized to perform any official function on behalf of, and is paid by, a governmental agency; or (2) is elected or appointed to office to discharge a public duty for a governmental entity.

The 1983 amendment provides a method by which public servants can avoid the criminal aspect of the conflicts of interest law by filing a disclosure statement with the Board of Trustees. The Board of Trustees must then review and accept such disclosures, and must forward all disclosure statements to the State Board of Accounts. Following their board orientation session last August, the four recently appointed trustees completed disclosure statements for 2006. A summary of these statements is in Exhibit II-A.

Approval to certify that the Board of Trustees has reviewed and accepted the disclosure statements is recommended.

SECTION II - FINANCIAL MATTERS

A. ANNUAL REPORT ON STUDENT FINANCIAL ASSISTANCE

A summary will be presented on student financial assistance administered by the University during the 2005-2006 academic year.

B. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee will meet prior to the Board of Trustees meeting on November 2, 2006. A report will be presented.

C. APPROVAL OF AUTHORIZING RESOLUTION FOR THE COLLEGE OF BUSINESS/GENERAL CLASSROOM BUILDING PROJECT

The 2005 General Assembly approved \$6,600,000 in planning funds for the architectural planning and design of the College of Business/General Classroom building; related expansion of Physical Plant infrastructure; and completion of the unfinished lower level of the Education Center. The University's request for construction funds for the College of Business/General Classroom Building project is the highest priority in the 2007-2009 Capital Budget Request.

At its meeting on May 4, 2006, the Construction Committee, on behalf of the Board of Trustees, selected the team of Hellmuth, Obata + Kassabaum and Hafer Associates to design the project. At its meeting on July 6, 2006, the Board of Trustees authorized President Hoops to request release of the funds from the State of Indiana to allow the University to proceed with a financing plan for the projects. The release of funds has since been authorized by the State of Indiana.

In order to continue the project development for the College of Business/General Classroom Building project, <u>approval</u> of the following resolution <u>is recommended</u>.

- WHEREAS, the 2005 General Assembly authorized funds for architectural planning and design of the College of Business/General Classroom Building; related expansion of Physical Plant infrastructure; and completion of the unfinished lower level of the Education Center; and
- WHEREAS, the University of Southern Indiana Board of Trustees wishes to proceed with the planning, design, development, and financing of the project; and
- WHEREAS, in anticipation that the 2007 General Assembly will act to approve construction funds as requested in the University's Capital Budget Request; and
- WHEREAS, approvals may be required between the regular meetings of the Board of Trustees;
- NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Finance/Audit Committee to evaluate the results of Requests for Proposals for investment banking services; accept a proposal or reject all proposals; approve all financing plans on behalf of the Board of Trustees: and inform the Board of its actions.
- **FURTHER RESOLVED** that the Board of Trustees authorizes the Construction Committee to review construction bids; to award contracts or reject any and all construction bids for the project; to approve design plans, cost estimates, and a construction schedule; and to report on the progress of the project to the Board of Trustees;
- FURTHER RESOLVED that at the appropriate time, the President is authorized to request approval of the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana for the construction of the College of Business/General Classroom Building project.

D. PRESENTATION OF THE SCHEMATIC DESIGN FOR THE RECREATION FITNESS CENTER (RFC) EXPANSION – PHASE II

In September 1998, the Construction Committee, on behalf of the Board of Trustees, selected the Merci-Kinkel Collaborative to provide architectural and engineering services for the Recreation and Fitness Center (RFC). The firm of Jack R. Kinkel and Sons prepared a schematic design for the RFC to be constructed in three phases. Phase I was completed in 2001.

At its meeting on November 2, 2005, the Board of Trustees approved the selection of Jack R. Kinkel and Sons for architectural work on Phase II of the Recreation and Fitness Center.

Architects from the firm of Jack R. Kinkel and Sons will present the schematic design for Phase II of the project.

E. UPDATE ON CURRENT CONSTRUCTION PROJECTS

A report on the status of current construction projects will be presented.

F. APPROVAL OF ANTHEM BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES

The University of Southern Indiana offers two health insurance programs through Anthem Blue Cross/Blue Shield - the Blue Access 100 Plan (Preferred Provider Organization - PPO) and the Blue Access 500 Plan (Preferred Provider Organization - PPO).

A comprehensive review of claims from both Anthem health plans indicates medical and drug claims totaled 87.54 percent of paid premiums under the Cost Plus funding arrangement. Anthem projects an increase of approximately 18.4 percent in claims in 2007 based on trend factors of 13 percent for medical and 15.5 percent for prescription drugs.

In 2006, the University continued the use of the Cost Plus financial arrangement implemented in 2005 to minimize the impact of annual rate increases. Under this arrangement, Anthem pays claims for the University. The University is billed for actual claims paid for covered persons and administrative services which include utilization management and PPO access fees, and Stop Loss coverage. Under this arrangement, the University determines the level of reserves to be held and holds the reserves. While the University assumes additional risk under this funding arrangement, the Stop Loss coverage, both specific and aggregate, limits the University's overall exposure. At the same time, the University receives the advantage of favorable claims immediately, rather than through an annual settlement.

The University will continue to provide prescription drug coverage to retirees according to the guidelines set forth by the Medicare Prescription Drug Improvement and Modernization Act of 2003 (Medicare Part D). The Blue Access 100 Plan provides creditable prescription drug coverage based on an actuarial attestation of the plan. The University will receive a federal subsidy for providing the prescription drug coverage for retirees in 2007.

The following items provide 2007 plan renewal information for the Anthem Blue Cross/Blue Shield Group Health Insurance and Health Resources, Inc. Dental Plans.

BLUE ACCESS PLAN - (PREFERRED PROVIDER ORGANIZATION: PPO)

The Blue Access 100 Plan is designed with elements of a managed care plan as an incentive to reduce medical costs. The Blue Access 100 Plan was first offered with the 1999 renewal. One of the recommended changes to the plan in 2007 is to increase the deductible from \$100 to \$200. Effective January 1, 2007, the plan will be referred to as the Blue Access 200 Plan. The following monthly premium rates for the Blue Access 200 Plan are recommended for a 12-month period beginning January 1, 2007.

The proposed medical premium rates for the Blue Access 200 Plan for 2007 reflect a 10.7 percent rate increase for active employee and retiree (over 65) memberships.

There are two plan design changes recommended for 2007:

- Office Visit Co-Payment Change from \$15 to \$20 in-network; 70%/30% non-network remains unchanged
- Deductible Increase from \$100/\$200 to \$200/\$400 in-network; \$200/\$400 to \$400/\$800 non-network

For 2007, the University proposes continuation with the Cost Plus financial arrangement.

The 12-month renewal rates effective January 1, 2007, for Health Resources, Inc. dental insurance reflect a rate hold for single memberships; a 23 percent rate increase for employee/child(ren) memberships; a 10 percent rate increase for employee/spouse memberships; and a 7.5 percent rate increase for family memberships. The renewal rates effective January 1, 2007, are determined by claims experience by membership group for USI employees and dependents and increased dentists' fees.

The 2007 insurance rates include a contribution for funding the liability for post-retirement benefits.

Anthem Blue Cross/Blue Shield - Blue Access 200 Plan and Health Resources, Inc. provide the primary health/dental insurance for 422 active employees and 132 retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for active employees is 75 percent of the total premium.

<u>Approval</u> to renew the master policies with Anthem Blue Cross/Blue Shield – Blue Access 200 Plan, including plan design changes, and Health Resources, Inc. with the following rate schedule using the Cost Plus financial arrangement is recommended.

2007 MONTHLY PREMIUM RATES ANTHEM BLUE CROSS/BLUE SHIELD – BLUE ACCESS 200 PLAN

	BC/BS MEDICAL PREMIUM	HRI DENTAL <u>PREMIUM</u>	POST- RETIREMENT CONTRIBUTION	2007 TOTAL MONTHLY <u>PREMIUM</u>	2006 TOTAL MONTHLY <u>PREMIUM</u>
Single	\$409.00	\$22.18	\$8.50	\$439.68	\$400.12
Employee + Child(ren)	\$779.89	\$54.98	\$22.00	\$856.87	\$771.16
Employee + Spouse	\$1,033.16	\$46.58	\$22.00	\$1,101.74	\$997.60
Family	\$1,137.74	\$80.34	\$22.00	\$1,240.08	\$1,124.44
Over 65 (Retired)	\$267.13	\$22.18	\$8.50	\$297.81	\$268.88

BLUE ACCESS 500 PLAN – (PREFERRED PROVIDER ORGANIZATION: PPO)

The Blue Access 500 Plan, first offered with the 2004 renewal, provides employees with a second PPO option in their selection of medical insurance plans. The Blue Access 500 Plan is designed with elements of a managed care plan as an incentive to reduce medical costs. The following monthly premium rates for the Blue Access 500 Plan are recommended for a 12-month period beginning January 1, 2007.

The proposed medical premium rates for the Blue Access 500 Plan for 2007 reflect a 10.1 percent rate increase for active employee and retiree (over 65) memberships.

There are two plan design changes recommended for 2007:

- Office Visit Co-Payment Change from \$20 to \$25 in-network; 70%/30% non-network remains unchanged
- Co-Insurance Change from 90%/10% to 80%/20% in-network and 70%/30% to 60%/40% non-network

For 2007, the University proposes continuation with the Cost Plus financial arrangement.

The 12-month renewal rates effective January 1, 2007, for Health Resources, Inc. dental insurance reflect a rate hold for single memberships; a 23 percent rate increase for employee/child(ren) memberships; a 10 percent rate increase for employee/spouse memberships; and a 7.5 percent rate increase for family memberships. The renewal rates effective January 1, 2007, are determined by claims experience by membership group for USI employees and dependents and increased dentists' fees.

The 2007 insurance rates include a contribution for funding the liability for post-retirement benefits.

Anthem Blue Cross/Blue Shield - Blue Access 500 Plan and Health Resources, Inc. provide the primary health/dental insurance for 209 active employees and 1 retiree. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for active employees is equal to the amount contributed to the Blue Access 200 Plan.

<u>Approval</u> to renew the master policies with Anthem Blue Cross/Blue Shield – Blue Access 500 Plan, including plan design changes, and Health Resources, Inc. with the following rate schedule using the Cost Plus financial arrangement is recommended.

2007 MONTHLY PREMIUM RATES ANTHEM BLUE CROSS/BLUE SHIELD – BLUE ACCESS 500 PLAN

	BC/BS MEDICAL PREMIUM	HRI DENTAL <u>PREMIUM</u>	POST- RETIREMENT CONTRIBUTION	2007 TOTAL MONTHLY <u>PREMIUM</u>	2006 TOTAL MONTHLY PREMIUM
Single	\$349.44	\$22.18	\$8.50	\$380.12	\$348.06
Employee + Child(ren)	\$668.54	\$54.98	\$22.00	\$745.52	\$673.90
Employee + Spouse	\$886.32	\$46.58	\$22.00	\$954.90	\$869.34
Family	\$976.25	\$80.34	\$22.00	\$1,078.59	\$983.40
Over 65 (Retired)	\$306.45	\$22.18	\$8.50	\$337.13	\$306.07

G. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES

The University of Southern Indiana has offered Welborn HMO/Health Resources, Inc. as an alternative health/dental benefit program since October 1988. Welborn HMO is administered locally and currently provides services to approximately 30,000 members in the local area. In 2007, Welborn HMO will add an out-of-area network, Multiplan National, to provide in-network benefits to employees who live outside the local area. This will benefit active employees, dependents, and retirees who live outside the local service area.

A comprehensive review of USI claims for the Welborn HMO indicates medical and prescription drug claims totaled 90.61 percent of paid premiums for the time period of June 2005 through May 2006.

The University will continue to provide prescription drug coverage to retirees according to the guidelines set forth by the Medicare Prescription Drug Improvement and Modernization Act of 2003 (Medicare Part D). Welborn HMO provides creditable prescription drug coverage based on an actuarial attestation of the plan. The University will receive a federal subsidy for providing the prescription drug coverage for retirees in 2007.

The proposed medical premium rates for the Welborn HMO for 2007 reflect a 2 percent rate decrease for active employee memberships. The expected medical premium rates for retiree (over 65) memberships reflect a 2 percent rate decrease, but will not be confirmed until mid-November 2007.

There are four plan design changes recommended for 2007:

- Deductible Introduce a \$100/\$200 deductible
- Office Visit Co-Payment Change from \$15 to \$20 for primary care physician and \$25 to \$30 for specialist
- Emergency/Urgent Care Co-Payment Change emergency room co-payment from \$50 to \$75;
 change urgent care co-payment from \$25 to \$35
- Co-Insurance Change from 90%/10% to 80%/20%

The 12-month renewal rates effective January 1, 2007, for Health Resources, Inc. dental insurance reflect a rate hold for single memberships; a 23 percent rate increase for employee/child(ren) memberships; a 10 percent rate increase for employee/spouse memberships; and a 7.5 percent rate increase for family memberships. The renewal rates effective January 1, 2007, are determined by claims experience by membership group for USI employees and dependents and increased dentists' fees.

The 2007 insurance rates include a contribution for funding the liability for post-retirement benefits.

Welborn HMO and Health Resources, Inc. provide the primary health/dental insurance coverage for 125 active employees and 19 retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for active employees is 75 percent of the total premium.

<u>Approval</u> to renew the master policies with Welborn HMO and Health Resources, Inc. with the following rate schedule <u>is recommended</u>.

2007 MONTHLY PREMIUM RATES WELBORN HMO

	WELBORN MEDICAL PREMIUM	HRI DENTAL <u>PREMIUM</u>	POST- RETIREMENT CONTRIBUTION	2007 TOTAL MONTHLY PREMIUM	2006 TOTAL MONTHLY PREMIUM
Single	\$312.10	\$22.18	\$8.50	\$342.78	\$349.24
Employee + Child(ren)	\$602.65	\$54.98	\$22.00	\$679.63	\$681.82
Employee + Spouse	\$669.26	\$46.58	\$22.00	\$737.84	\$747.46
Family	\$938.85	\$80.34	\$22.00	\$1,041.19	\$1,055.02
Over 65 * (Retired)	\$270.72	\$22.18	\$8.50	\$301.40	\$307.58

^{*} Expected 2007 medical premium rates

H. APPROVAL OF SECTION 125 FLEXIBLE BENEFIT PLAN ADMINISTRATIVE FEE

The Section 125 Flexible Benefit Plan, which was implemented in 1990 and expanded in 1992, allows enrolled employees to pay medical insurance premiums, dependent care expenses, and uninsured medical expenses with pre-tax dollars. Participation in the program has been steady since its introduction. Approximately 36 percent of eligible employees participate in the uninsured medical expense and dependent care reimbursement plans, and 99.5 percent of employees with medical insurance are enrolled in the premium-only portion of the plan. In calendar year 2005, the University contracted with The Nyhart Company to administer the Section 125 Flexible Benefit Plan.

During the 2005 plan year, University savings were \$147,192 due to reduced FICA tax (Social Security and Health Insurance).

The current administrative fee for the Section 125 Flexible Benefit Plan is \$5.25 per-participant per month. Renewal rates from The Nyhart Company reflect no rate increase for a 12-month guarantee period effective January 1, 2007.

<u>Approval</u> to renew the contract with The Nyhart Company beginning January 1, 2007, to administer the Section 125 Flexible Benefit Plan with the quoted per-participant rate <u>is recommended</u>.

I. APPROVAL TO TRANSFER FUNDS TO THE VEBA (VOLUNTARY EMPLOYEES' BENEFIT ASSOCIATION) TRUST ACCOUNT

The VEBA Trust Investment Policy requires the approval of the Board of Trustees for a transfer of funds to the VEBA Trust.

Approval to transfer \$500,000 to the VEBA Trust is recommended.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Approval of the following personnel actions is recommended.

1. Retirement

Professor of History and Director of Center for Communal Studies <u>Donald E. Pitzer</u>, in accordance with the revised retirement policy, has requested retirement effective December 31, 2007, including leave with pay for the period August 20, 2007 through December 15, 2007. Severance pay based on 40.5 years of service to the University will be paid as of December 31, 2007.

2. Emeritus Status

It is recommended that the following faculty member be retired officially with the effective date shown and that the appropriate emeritus title, as indicated, be conferred:

Professor Emeritus of History and Director Emeritus of Center for Communal Studies <u>Donald E. Pitzer</u>, 40.5 years at USI, effective December 31, 2007.

Possible Conflict of Interest Disclosure Statements Filed for 2006

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
8-29-06	Amy MacDonell Trustee	N/A	N/A
9-06-06	W. Harold Calloway Trustee	N/A	N/A
9-07-06	Jeffrey L. Knight Trustee	Old National Bank	Owner & Executive Officer
10-24-06	John M. Dunn Trustee	Dunn Hospitality Group	Majority Share Holder

CANDIDATES FOR DEGREES

December 9, 2006

MASTER OF ARTS IN LIBERAL STUDIES
MASTER OF BUSINESS ADMINISTRATION
MASTER OF HEALTH ADMINISTRATION
MASTER OF PUBLIC ADMINISTRATION
MASTER OF SCIENCE IN EDUCATION
MASTER OF SCIENCE IN INDUSTRIAL MANAGEMENT
MASTER OF SCIENCE IN NURSING
MASTER OF SCIENCE IN OCCUPATIONAL THERAPY

BACHELOR OF ARTS
BACHELOR OF GENERAL STUDIES
BACHELOR OF SCIENCE
BACHELOR OF SCIENCE IN NURSING
BACHELOR OF SCIENCE IN ENGINEERING

POST-BACCALAUREATE CERTIFICATE

ASSOCIATE OF SCIENCE ASSOCIATE OF SCIENCE IN NURSING

MASTER DEGREES

MASTER OF ARTS IN LIBERAL STUDIES

Jennifer E. Earles Phyllis A. Fenneman Julie A. Stevens

MASTER OF BUSINESS ADMINISTRATION

Amy L. Brockman Peter L. Felt Stacy R. Sloan Pamela A. Thompson

MASTER OF HEALTH ADMINISTRATION

Kristie J. Bell Brent E. Bridges Lois E. Curtis Ethel A. Elkins Robert R. Feldbauer Greg A. Gilliatt Cynthia A. Moore Michael C. Neal David A. Novak

MASTER OF PUBLIC ADMINISTRATION

John E. Campbell Marcia H. Dragoo Adam R. Durbin

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Angela M. Lensing

Melissa B. McNabb

Amber Marquart-Hale

Amy A. Noon Cheri Phillips Lana N. Richardt Kimberly A. Schmitt Robert L. Shields Heidi M. Slavkin Melanie E. Strahle Bradley J. Watjen Janice D. Wheeler Sherry A. Wrinn

MASTER OF SCIENCE IN INDUSTRIAL MANAGEMENT

Jeffery A. Harpenau Don E. Merle

MASTER OF SCIENCE IN NURSING

Matthew S. Howard Janet E. Kershner

MASTER OF SCIENCE IN OCCUPATIONAL THERAPY

Marta P. Tirado

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Andrea Briles
Catrina M. Brown
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Andrew D. Clevenger

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Brian M. Egloff
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Steven A. Fletcher
Suerte-Mayflor C. Flores

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Megan L. Garrett
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Kristin N. Goldbach
Chris M. Govert
Christopher D. Griffin

Jason A. Grimes
Brandon D. Grose
David P. Hallahan
Erica A. Harpenau
Scott A. Harris
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Scott A. Hartmann
Haley L. Heilman
Staci L. Helman
Kara E. Hemenway
Paul G. Herron

Tyler R. Hinds Jacqueline C. Hogmire Ellen L. Howard

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Karen A. Hurst
Joshub D. Jackson
Philip M. Jarvis
Adam F. Johnson
Kristin L. Johnson
Heather N. Kamman
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Elizabeth R. Kandul

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John G. Lambert

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Agita R. Ligon
Curtis M. Lindaas
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Jarrod L. Luigs
Amber N. Lyon
Steven M. Mahoney
Tiffany D. Mangold
Kristine A. Marks-Weber

Paul A. Martin

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Ed D. Merkt Jennifer J. Miller Joshua A. Miller Bill Moore

Bill Moore
Jonathan D. Myers
David K. Neumann
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Jeffrey L. Offerman
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BOWER-SUHRHEINRICH COLLEGE OF EDUCATION AND HUMAN SERVICES

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Jeffrey L. Schaunaman Eric D. Schmaltz

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